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**HOLMARC**  
OPTO-MECHATRONICS PVT.LTD

B-7., H.M.T. Industrial Estate, H.M.T. PO, Kalamassery  
Kochi - 683 503 Kerala, India.  
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## Standard Operating Procedure

for transportation to deliver defect free products

### Domestic

- Road :**
1. Safe Express
  2. Gati Courier
  3. Maruti Courier

### Export

- Air :**
1. Air Travel Enterprise
  2. Fedex
  3. TNT / DHL

- Sea :**
1. Air Travel Enterprise

We invite tender from the courier service provider every year depends on their past performance. We appoint them for an year. For the current year we have appointed Safe Express, Gati Courier, Maruti Courier.

### Custom Handling Agent ( CHA )

As it is a continuous process, we have permanent arrangement with 'Air Travel Enterprise'. They arrange for export through air and sea.

**JOLLY CYRIAC**  
Managing Director

